

## Patrons


- 548,776 patron visits annually  
\*underestimated and based on gate counts
- 2,500 to 3,000+ visits per day when classes are in session

## Collections & Resources Used

- 83,601 items borrowed
- 760,000 electronic full-text articles and book chapters accessed
- 26,000 electronic media search and retrievals
- 5,764 bookings for classroom use and/or delivery of equipment and media
- 977 group study rooms checkouts

## Hours of Operation

- 81 hours per week
- Over 90 hours per week during finals



**CARD HOLDERS**

**Students**  
24,409

**Faculty/Staff**  
1,598

**Community**  
10,647

**Total Active Cards**  
36,654



## LIBRARY RENOVATION

In the 2013 academic year, COD began a complete renovation of the Library that at first required the closure of the upper level and displacement of the entire collection, technical services, library administration and faculty offices. Upon reopening the upper level, the lower level was closed, drastically limiting open computing, study and classroom space. Although there were no interruptions in service or access to materials, this year's statistics reflect the space limitations and changes in collection usage that are expected during a project of this scale.

## Space

- 108,000 square feet on two levels
- Open areas divided into collaborative, quiet and silent study zones
- Study seating for 500+
- 6 technical classrooms, including 5 computer classrooms, with seating for groups of 20 to 40
- 8 group study rooms (14 after April 2013), with seating for groups of 4 to 12
- 1 multipurpose room

## Technology

- 100+ public access computers organized for effective research
- 23 laptops for in-library use by students
- Wireless network throughout the facility
- Printers and copiers - black/white & color
- Microfilm reader/printer
- Flatbed scanners

## Collection

### Books

Total Print Collection 227,850

### Periodicals

Current Subscriptions 480  
Bound Periodicals Vols. 6,500

### Electronic Resources

Information Collections 95  
Electronic Books 15,450  
Streaming Media 1,005

### Non-Print Resources

Microforms 57,600  
Video Recordings 28,200  
*Including 6,500+ feature films*  
Musical Rec. & Audiobooks 21,150  
CD-ROMs, Slides, Biological Models & Specimens

### Special Collections

Career & College Information Collection  
*3,000+ volumes of guides, exams & readings to support students*  
Philanthropy Collection  
*Philanthropic & fundraising research*  
Juvenile Collection  
*In support of education & lit courses*  
Digital Commons @ COD  
*COD institutional repository*  
College Archives

## Service Provided

<b>Circulation</b> 112,962 patron contacts 5,764 equipment & material bookings	Circulation services assists patrons with checkouts of circulating and reserve books, media, models and specimens; maintains patron records; accepts fines and sells print cards; delivers instructional equipment and resources and processes interlibrary loan requests.
<b>Interlibrary Lending</b> 9,002 requests processed 2,251 items received 2,447 items sent	Patrons with a COD Library Card request materials from other libraries and libraries throughout the United States request materials owned by COD for their patrons. The Library also maintains reciprocal borrowing agreements with four college libraries within the District. The COD Library lends more items than it borrows each year.
<b>Reference &amp; Information</b> 59,971 patron contacts	Patrons access reference and information services in person at the reference desk and via phone, chat and email. Faculty librarians also consult with patrons by appointment. Service is provided all hours the Library is open, seven days a week. Peak service hours are Monday through Friday 9:30 am to 2:30 pm.
<b>Computing Support &amp; Printing</b> 42,883 patrons contacts	Service and support for patrons with printing at public computers, copiers, scanners and microfilm readers. Assistance with basic computer software questions.
<b>Instruction</b> 896 classes taught 15,745 students in attendance 90 in person and online workshops 142 CCIC classes	Information literacy and library use skills are taught by Library faculty in course-based sessions as well as workshops offered face-to-face and online. Library faculty also create online instruction components presented on the Library website that can be integrated into any class. Special sessions are offered to introduce the resources maintained in the Career & College Information Collection (CCIC) and Philanthropy Collection.

## Personnel

Administrators: 2 Full Time

Librarians: 10 Full Time / 10 Part Time (2.25 FTE)

Classified Staff: 18 Full Time / 2 30-Hour Benefitted (.75 FTE) / 31 Part Time (16.25 FTE)

Student Workers: 30 Part Time (5 FTE)

Total Library Personnel: 103 (73 w/o student workers)

Total Library Staff FTE: 54.25 (49.25 w/o student workers)

## Social Media



COD Library Blog  
[codlrc.org/news](http://codlrc.org/news)

## College of DuPage Library

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[cod.edu/library](http://cod.edu/library)

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