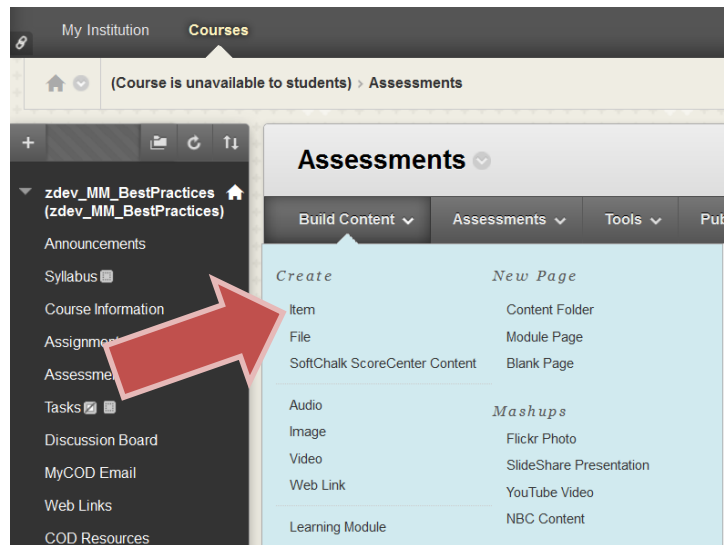


# How to embed video into Blackboard

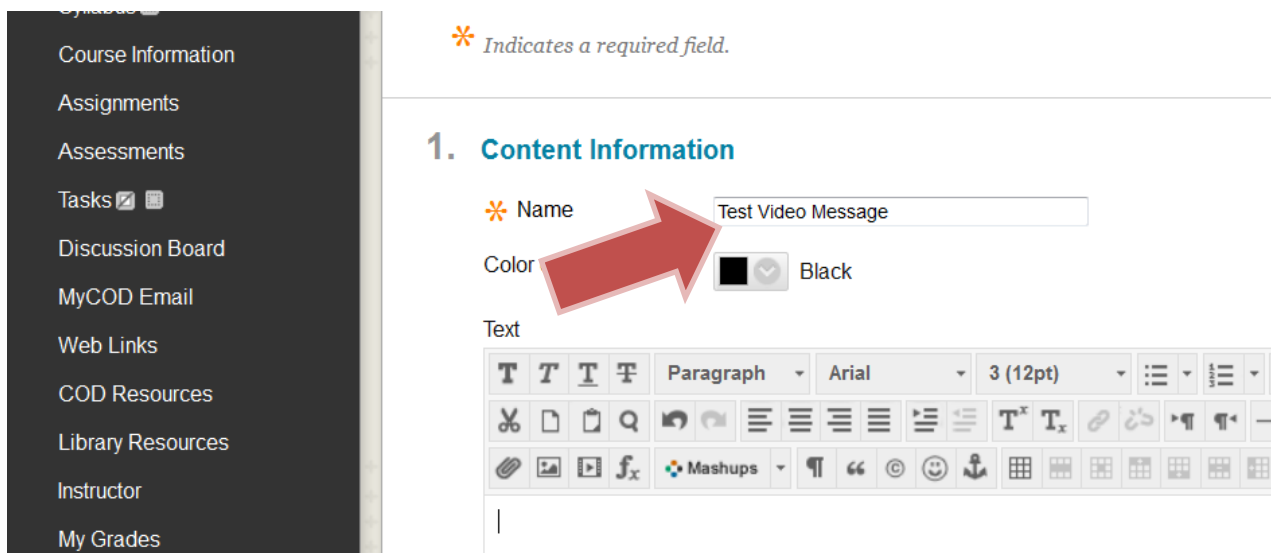
(COD Hosted Video)

Go to the page of your Blackboard site where you wish to place the video.

Hover over the **'Build Content'** button and select **'Item'**.



In the **'Name'** field, provide a title for the video that you will be posting.



In the text box you will see many different buttons. Click the **'Insert/Edit Embedded Media'** button. The button looks like a film strip with a **'Play'** symbol in it.

### 1. Content Information

Name

Color of Name

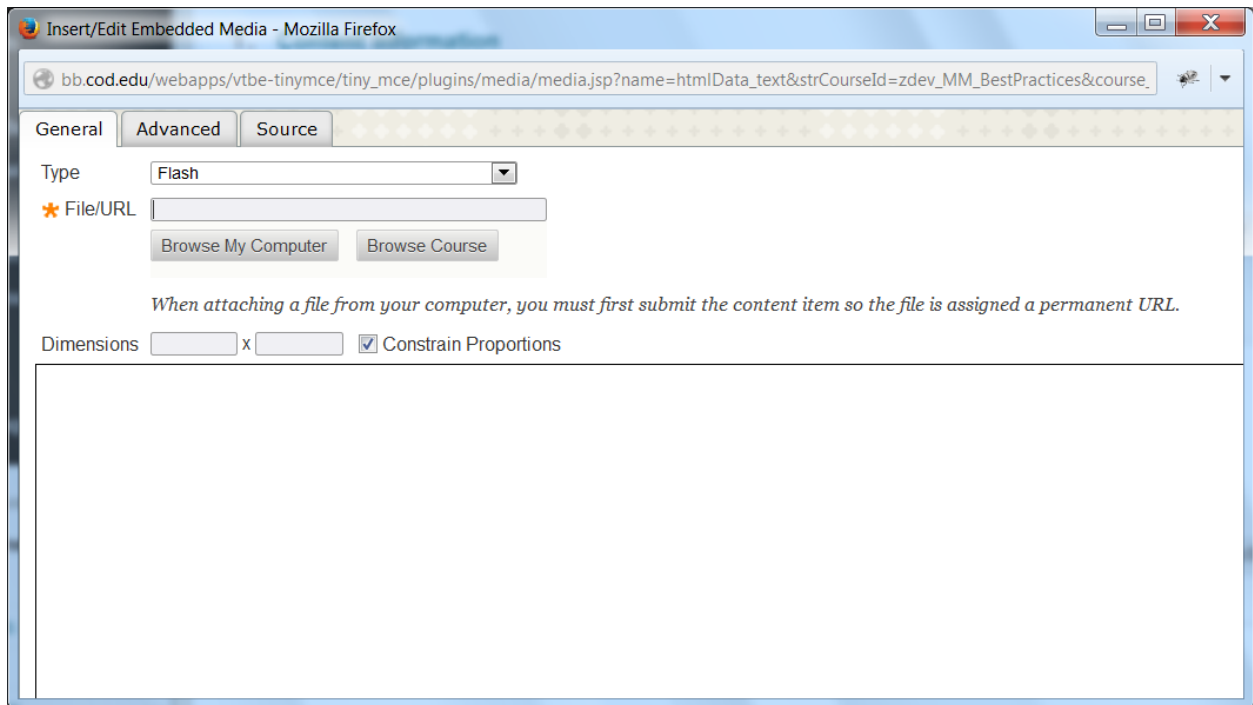
Text

A screenshot of a rich text editor toolbar. The toolbar includes various icons for text formatting (bold, italic, underline, strikethrough), paragraph alignment, font face (Arial), font size (3 (12pt)), bulleted and numbered lists, indenting, link and unlink, undo and redo, and a 'Mashups' dropdown menu. A red arrow points to the 'Insert/Edit Embedded Media' button, which is represented by a film strip icon with a play symbol. Below the toolbar is a text area with a vertical cursor. At the bottom left, it says 'Path: p' and at the bottom right, it says 'Words:0'.

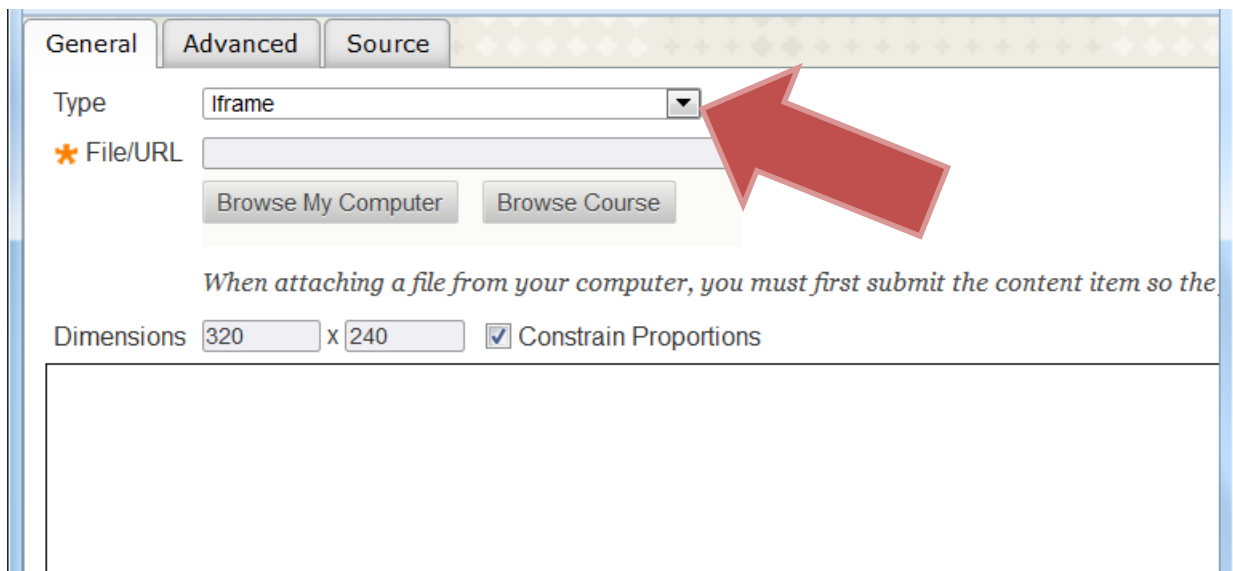
Here is a closer look at what the button looks like.

A close-up screenshot of the 'Insert/Edit Embedded Media' button in the toolbar. The button is a small square icon with a film strip and a play symbol. A red arrow points to the button. The surrounding toolbar elements are partially visible, including text formatting icons and the 'Mashups' dropdown.

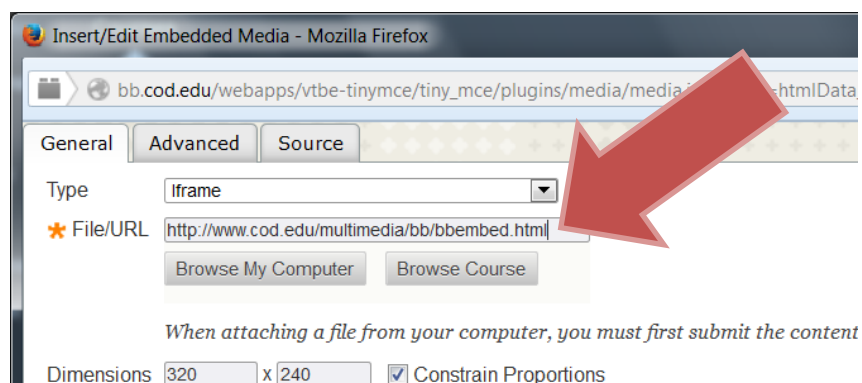
A pop-up should open on your screen that looks like this:



Change '**TYPE**' from *Flash* to *Iframe*



You should have received a URL from Multimedia Services that corresponds to the video you wish to post. Copy and paste that URL into the 'File/URL' box.



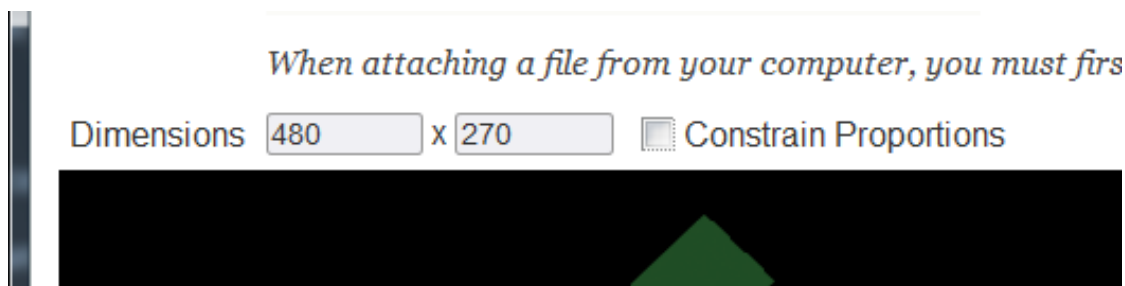
By default, Blackboard makes the '**Dimensions**' of the Iframe 320x240 pixels. Your video will play with those dimensions but it is not the ideal size. We recommend changing the dimensions to one of the following:

640 X 360 (for a large player)

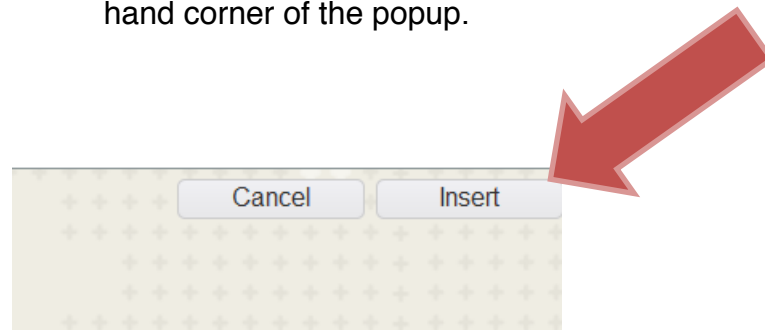
480 X 270 (for a medium player)

320 X 180 (for a small player)

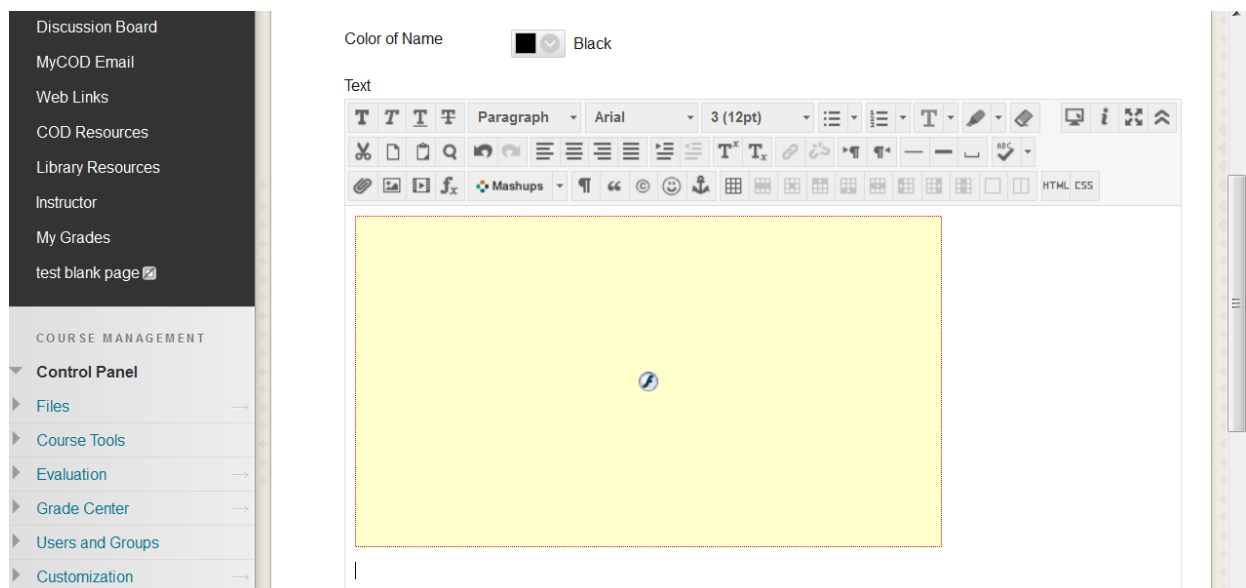
To change the dimensions of the video, deselect '**Constrain Proportions**'. Then change the numbers to your desired player size.



When you have chosen your desired video dimensions, click 'Insert' in the bottom right-hand corner of the popup.

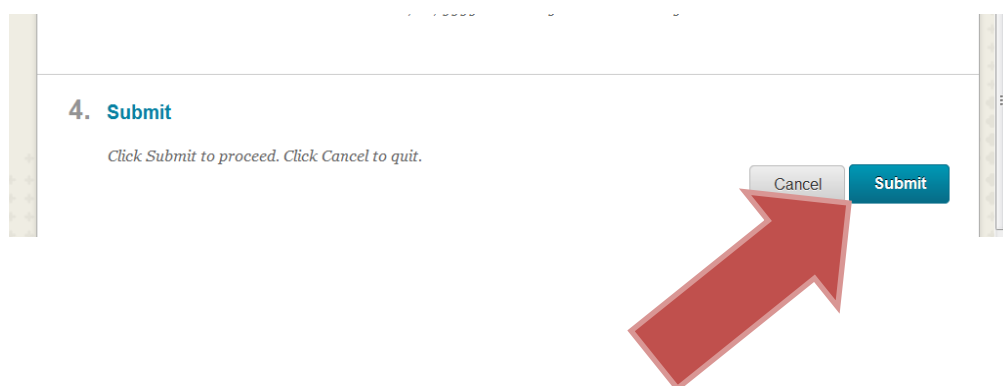


A cream colored box should now appear in your blackboard post.



You can continue to add content to the BlackBoard post (adding text, links, etc.)

When you are ready to post your video, click '**Submit**'.



The video should now show up on your Blackboard page!

The screenshot displays a Blackboard interface for a course. At the top, a green banner reads "Welcome to the NEW SCHOOL OF THOUGHT." and the user "Christopher Gekas" is logged in. The left sidebar contains navigation options such as "My Institution", "Courses", "Assessments", "Tasks", "Discussion Board", "MyCOD Email", "Web Links", "COD Resources", "Library Resources", "Instructor", "My Grades", and "test blank page". Below these are "COURSE MANAGEMENT" options including "Control Panel", "Files", "Course Tools", "Evaluation", "Grade Center", "Users and Groups", "Customization", "Packages and Utilities", and "Help". The main content area features a "Create Announcement" header and a message titled "Test Blackboard Message" posted on Wednesday, July 23, 2014. The message includes a video player showing the College of DuPage logo and a play button. The footer contains the Blackboard logo and copyright information: "© 1997-2014 Blackboard Inc. All Rights Reserved. U.S. Patent No. 7,493,396 and 7,558,853. Additional Patents Pending." with links for "Accessibility information" and "Installation details".

If you are having trouble getting the video up on Blackboard, please call Multimedia Services at (630) 942-4299.